

COUNTY

FINAL AND SUMMARY SUBDIVISION PLAT CHECKLIST
AND TREASURER'S CERTIFICATE

SUBDIVISION NAME _____

Instructions: The following documents must be filed with the plat if checked below. Departmental official is to place a check in the blank provided if the document is required, or to write "n/a" if not required, then initial the appropriate checklist section when review has been completed.

_____ MISSOULA COUNTY – DEPARTMENT OF PUBLIC WORKS

_____ Copy of State Highway Access Permit

_____ Construction plans have been reviewed and approved

_____ Subdivision improvements have been installed and accepted; OR

_____ Improvement Guarantee required; copy of cost estimate attached

_____ COUNTY ATTORNEY

_____ Original Subdivision Improvements Agreement and Guarantee, signed and approved by the County Attorney. Specify type of guarantee to be filed;

_____ Preliminary commitment for the title insurance or platting report, issued within thirty (30) days of the date of submission of the platting report to the County Attorney's Office and disclosing all title owners and lienholders

_____ Consents to plat from: _____

_____ CITY-COUNTY HEALTH DEPARTMENT

_____ Certificate of Approval, DEPARTMENT OF ENVIRONMENTAL QUALITY

_____ PLANNING OFFICE

_____ Covenants, attached, signed by the land owners

_____ The Property Owners' Articles of Incorporation, By-Laws, Covenants and Restrictions do bear the certification of the attorney who prepared or reviewed them, that such attorney is license to practice law in the State of Montana, and that they contain the applicable provisions required by these regulations, and any provisions upon which plat approval was based or conditioned and that the provisions do not conflict.

_____ Articles of Incorporation and By-Laws for Property Owner's Association, with proof of filing with the Secretary of State, attached

_____ Cash in-lieu-of parkland, the amount of which has been determined in writing (copy attached), by the Appraiser; OR

_____ Sufficient amount of land dedicated to the public or the Property Owner's Association for park

_____ COUNTY TREASURER

_____ Receipt from the County Treasurer that cash-in-lieu of park dedication has been paid on Receipt # _____

TREASURER'S CERTIFICATE

I hereby certify pursuant to Section 76-3-207(3) M.C.A. that as of this _____ day of _____, 20____, no real property taxes assessed and levied on the below-described land to be divided are delinquent:

Tax ID _____ Legal Description _____

Subdivision Name (if applicable): _____

Deputy County Treasurer

(SEAL)