



## REGULATION 2: GROUP FUNCTIONS

**I. PURPOSE.** The purpose of this regulation is to establish standards for the management of large groups to protect public and environmental health and safety. Such standards shall ensure proper food preparation and handling, traffic control, law enforcement, waste disposal, fire protection, and medical services.

**II. AUTHORITY.** Authority for this regulation is provided for in 50-2-116, MCA; under which a local health board may adopt rules for the control of communicable diseases, for the removal of filth which might affect public health; and to abate nuisances affecting public health and safety.

**III. DEFINITIONS.** The following definitions apply for the purpose of this regulation.

(A) "Board" means the Missoula City-County Board of Health.

(B) "Group function" means one thousand (1,000) or more persons simultaneously gathered in a common area, both public and private, for three hours or more. Group function does not include a gathering at a permanent facility such as a theater, auditorium, or stadium where there are permanent facilities available, and normal operational procedures in place which meet all of the criteria in IV, (B), (5) normally required by the Department under this rule.

(C) "Person" means any natural person, partnership, voluntary association, corporation, or political entity.

### IV. APPLICATION FOR GROUP FUNCTION PERMIT.

(A) Applicants shall submit a complete application on forms provided by the Department to the Department at least 45 days before the date of the group function. The Department may accept late applications if sufficient reasons and sufficient staff time is available for permit approval.

(B) Complete application. A group function application shall include the following:

(1) Name, address, and phone number of the person organizing the group function; or if other than a natural person, the name, address, and phone number of a responsible officer.

(2) The purpose, location, dates, and hours of the group function.

(3) The means of entry and exit for the group function.

(4) The estimated total attendance at the group function and the estimated peak attendance during the group function.

(5) Provisions that have been or will be made for the following services:

(a) sanitary disposal of human waste;

- (b) sanitary disposal of garbage and other nonhuman wastes;
- (c) sanitary preparation, handling, and serving of food, water, and beverages;
- (d) safe and adequate supply of water;
- (e) traffic control; and
- (f) law enforcement, medical services, and fire protection.

(C) Application fees. A fee established by the Board for every 1,000 persons projected to attend the group function shall be paid when the application is submitted to the department. Application fees are non-refundable.

(D) Review by Department. The Department shall determine if an application is complete and whether necessary services have been provided to ensure public health and safety within 10 working days after receipt of a complete application.